

**Peyton Forest Elementary**

**Date: 3/09/2023**

**Time: 3:30pm**

**Location: Zoom Meeting ID: 865 8274 4499 Passcode: 1234**

**I. Call to order:** Meeting called at 3:37pm

**II. Roll Call**

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Quentina Pruitt	Present
Parent/Guardian	Trudy Jones	Present
Parent/Guardian	Veronica Woods Singh	Present
Parent/Guardian	Kamesha Lurry	Absent
Instructional Staff	Kiara Smith	Present
Instructional Staff	Shanise Rich	Present
Instructional Staff	Ivette Redfield	Present
Community Member	Karen Douyon	Present
Community Member	Fredrick Brownlee	Present
Swing Seat	Derrick Aikens	Absent
Additional Attendant		
Additional Attendant		
GO Team District Rep.	Diane Jacobi	Present

**Quorum Established: YES** [voting members= more than 5]

**III. Action Items**

**A. Approval of Agenda:** Motion made by: Ivette Redfield; Seconded by: Trudy Jones

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

**Motion** [Passes]

**B. Approval of Previous Minutes from 2/2/23: List amendments to the minutes:**  
**NONE**

Motion made by: [Ivette Redfield]; Seconded by: [Fredrick Brownlee]

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

**I. Discussion Items**

**A. Discussion:** Presented by Principal

i. FY24 Budget Summary Review Presentation

Changes were made at the staffing conference to transfer an existing position to a bookkeeper position, hire a clerk and a dedicated math professional.

**II. Final Action Item**

**A. Vote on Approval of the Final Budget**

Motion made by: [Ivette Redfield]; Seconded by: [Fredrick Brownlee]

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

**III. Information Items**

i. Principal's Report

Winter/Spring ACES Presentation

**IV. Announcements**

- A. Mandatory training on Elis Platform. Please contact GO Team at [goteam@apsk12.org](mailto:goteam@apsk12.org) or PFES GO Team Secretary if you need credentials or additional support.

**V. Adjournment**

Motion made by: [Ivette Redfield]; Seconded by: [Trudy Jones]

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

**Motion** [Passes]

**ADJOURNED AT** [4:03pm]

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**Minutes Taken By:** [Ivette Redfield]

**Position:** [Secretary]

**Date Approved:** [Insert Date When Approved]